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# GARLAND

TEXAS MADE HERE

## Application for Economic Development Incentives

### Applicant Contact Information

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

Company Name: *(If different from applicant.)* \_\_\_\_\_

Company Address: \_\_\_\_\_

Company City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Company Website: \_\_\_\_\_ Company NAICS Code<sup>1</sup>: \_\_\_\_\_

<sup>1</sup> To determine NAICS Code, go to [census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012](http://census.gov/cgi-bin/sssd/naics/naicsrch?chart=2012).

**Business is:**  Registered to do business in Texas, please check one:

Corporation  Domestic or  Foreign  Partnership  Sole Proprietorship

Other \_\_\_\_\_  
*(Please explain)*

### Proposed Property Owner Information

Property Owner's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

### Proposed Property Owner's Representative

Property Owner's Representative's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

### Proposed Property Information

Proposed Property Information:  Own  Leasing  Will purchase \_\_\_\_\_

Property Location (*Address*): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Property Legal Description: \_\_\_\_\_

Total Acreage: \_\_\_\_\_

### Proposed Project Description

Please describe the following aspects of the projects. This project is: (*Please check all that apply.*)

New  Expanding  Retention  Redevelopment

Relocation from: \_\_\_\_\_

Current location address: \_\_\_\_\_

Competition (*City/State*): \_\_\_\_\_

Will the occupancy be:  Owner Occupied  Length of the Lease \_\_\_\_\_ years

### Project Concept

Description of proposed project (*You may type below.*):

## Project Concept *Continued*

Is this property appropriately zoned for your project?  Yes  No

Will there be a need for the following:  Rezoning and/or  Platting and/or  Re-platting  None

**Project Timeline and Criteria:** Please provide an estimation of the following timing questions.

| Category                        | Approximate Month/Year by Phase                      |            |            |
|---------------------------------|--|------------|------------|
|                                 | Phase I  | Phase II   | Phase III  |
| <b><i>Project Timeline</i></b>  |  |            |            |
|                                 | Presubmittal Meeting                                 |            |            |
|                                 | Development Application<br>(Zoning, site plan, plat) |            |            |
|                                 | Occupancy  |            |            |
| <b><i>New Taxable Value</i></b> |  |            |            |
| A                               | Building Size ( <i>Square feet</i> )                 |            |            |
| B                               | Real Estate Value <sup>2</sup>                       |            |            |
| C                               | Personal Property Value <sup>2</sup>                 |            |            |
| D                               | Total Value  |            |            |
| <b><i>Sales Tax</i></b>         |  |            |            |
| E                               | Annual Product Sales in Garland Subject to Sales Tax |            |            |
| <b><i>Current Employees</i></b> |  |            |            |
| F                               | Current Number of Employees                          | <i>F-T</i> | <i>P-T</i> |
| G                               | Current Number of Employees Relocating               |            |            |
| H                               | Total Payroll  |            |            |

|  | Phase I   |                   | Phase II   |            | Phase III  |            |
|--|---|-------------------|------------|------------|------------|------------|
|  | <b>F-T</b>  | <b>P-T</b>        | <b>F-T</b> | <b>P-T</b> | <b>F-T</b> | <b>P-T</b> |
| <b>I</b>                               | Number of Employees with Annual Salary of or Greater <sup>3</sup>     |                   |            |            |            |            |
| <b>J</b>                               | Percentage of Employees Residing in Garland                           |                   |            |            |            |            |
| <b>New Employees</b>                   |   |                   |            |            |            |            |
| <b>K</b>                               | Number of New Jobs to Be Created                                      |                   |            |            |            |            |
| <b>L</b>                               | Payroll for Newly Created Jobs/Employees                              |                   |            |            |            |            |
| <b>M</b>                               | Number of New Employees with Annual Salary of or Greater <sup>3</sup> |                   |            |            |            |            |
| <b>Utility Usage</b>                   |   |                   |            |            |            |            |
| <b>N</b>                               | Electricity   | Usage (Annually)  |            |            |            |            |
|  |   | Demand (Annually) |            |            |            |            |
| <b>O</b>                               | Water Usage (Annually, Gallons)                                       |                   |            |            |            |            |
| <b>P</b>                               | Waste Water Usage (Annually, Gallons)                                 |                   |            |            |            |            |
| <b>Development Cost: If Applicable</b> |   |                   |            |            |            |            |
| <b>Q</b>                               | Road Impact Fee:  |                   |            |            |            |            |
| <b>R</b>                               | Building Permits:   |                   |            |            |            |            |
| <b>S</b>                               | Landfill Fee:   |                   |            |            |            |            |
| <b>T</b>                               | Tree Mitigation Fee:  |                   |            |            |            |            |

<sup>2</sup> Taxable value on page 3 will be validated from the Dallas County Appraisal District (DCAD).

<sup>3</sup> This number is determined by the average annual salary in Dallas County for workers in a specific industry. This can be determined by Texas Workforce Commission data, which is found at [tracer2.com/cgi/dataanalysis/AreaSelection.asp?tableName=Industry](http://tracer2.com/cgi/dataanalysis/AreaSelection.asp?tableName=Industry).

**Incentive Request:** Please outline the incentive(s) you are requesting and the necessity of such incentive(s) for this project.

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*Signature*

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*Print Name*

*Company Name* \_\_\_\_\_ *Title* \_\_\_\_\_

*Date* \_\_\_\_\_

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**You may also mail us this form at:**

**City of Garland  
Department of Economic Development  
P.O. Box 469002  
Garland, TX 75046-9002**

*For additional questions, contact the City of Garland at 972-205-3800.*